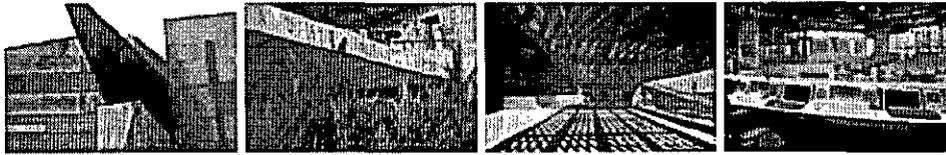


A U S T I N C I T Y C O U N C I L

## AGENDA



Thursday, August 31, 2006

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**Telecommunications & Regulatory Affairs  
RECOMMENDATION FOR COUNCIL ACTION**
**ITEM No. 26**

**Subject:** Approve first reading of an ordinance granting a franchise agreement to Texas Gas Service, a division of ONEOK, Inc. to provide natural gas distribution services.

**Amount and Source of Funding:** Funding in the amount of \$ 6,548,600 in Franchise Fee Revenue was included in the FY 2006-07 Proposed Budget.

**Additional Backup Material**  
(click to open)  
 **Ordinance\_TGS\_Franchise Agreement**

**For More Information:** Rondella Hawkins, Manager; (512) 974-2422  
**Boards and Commission Action:** Presented to Council Committee for Emerging Technology and Telecommunications  
**Prior Council Action:** Ordinance No. 860918-T

Texas Gas Service, a division of ONEOK, Inc. ("TGS") is the primary provider of natural gas service in the City of Austin. The current franchise agreement will expire on November 17, 2006.

Key terms of this non-exclusive franchise agreement are as follows:

Term: 10-year initial term with 10-year extension for total of 20 years

Compensation: Franchise Fee of five (5) percent of gross revenues paid to City on quarterly basis

Continuation of natural gas conservation program

Reserves City's right to regulate rates and the charges for the services of the Company to its customers as provided by State law and the City Charter

Abide by City's current street-cut regulations and right-of-way management policies

City right to audit

Indemnification of the City

Second reading of ordinance is scheduled for September 28, 2006. Third reading of ordinance is scheduled for October 3, 2006.

ORDINANCE NO.

1 AN ORDINANCE GRANTING A FRANCHISE TO TEXAS GAS SERVICE, A  
2 DIVISION OF ONEOK, INC., RELATING TO THE DISTRIBUTION AND SALE  
3 OF GAS IN THE CITY THROUGH THE USE OF PUBLIC STREETS,  
4 EASEMENTS, AND RIGHTS-OF-WAY; AND REPEALING ORDINANCE NO.  
5 86-0918-T.  
6

7 BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:  
8

9 PART 1. The council grants a franchise to Texas Gas Service Company, a division of  
10 ONEOK, Inc., and its legal representatives, successors, lessees and assigns, under the  
11 following terms and conditions:

12 **SECTION 1.** Definitions.  
13

14 1.1. For the purpose of this Ordinance the following terms, phrases, words and  
15 their derivatives shall have the meaning given herein. When not inconsistent with the  
16 context, words used in the present tense include the future tense, words in the plural  
17 number include the singular number, words in the singular number include the plural  
18 number, and the use of any gender shall be applicable to all genders whenever the sense  
19 requires. The words "shall" and "will" are mandatory and the word "may" is permissive.  
20 Words not defined shall be given their common and ordinary meaning.

21 1.2. "City" shall mean the City of Austin, Texas, a municipal corporation in the  
22 State of Texas.

23 1.3. "City Manager" shall mean the City Manager of the City, or his or her  
24 authorized designate.

25 1.4. "City Parks" shall mean and include all areas dedicated or used as a public  
26 park, recreation area, scientific area, wildlife refuge or historic site.

27 1.5. "Company" shall mean Texas Gas Service Company, a division of ONEOK,  
28 Inc., a corporation organized and existing under and by virtue of the laws of the State of  
29 Oklahoma, authorized to transact and actually transacting business in the State of Texas,  
30 its legal representatives, successors, lessees and assigns.

31 1.6. "Consumer" shall mean any person or organization within the corporate limits  
32 of the City of Austin receiving and using gas from the Company for his or her own  
33 appliances or equipment, whether or not the gas is billed directly to him or her, or to a  
34 second party. (For example, in the case of a rental unit where the utilities are part of the  
35 rent, the landlord is a Customer and the tenant is a Consumer.)

36 1.7. "Corporate limits" shall mean all areas lying within the City limits and full  
37 purpose annexed adjacent areas, as they may change from time to time.

1 1.8. "Council" shall mean the governing body of the City of Austin.

2 1.9. "Customer" shall mean any person or organization being billed for gas service  
3 whether used by him or her, or by others.

4 1.10. "Director of Public Works" shall mean the Director of the Public Works  
5 Department of the City, or successor in function.

6 1.11. "Distribution System" shall mean, in its entirety, all pipes, equipment and  
7 other appurtenances and any portion thereof, used or necessary for the transporting and  
8 delivery of gas to customers and consumers within the corporate limits of the City.

9 1.12. "Emergency" is defined as sudden and unforeseeable damage or malfunction  
10 of a portion of the Company's Austin Distribution System that creates a threat to life,  
11 health or property.

12 1.13. "End user" is defined as an individual or business, other than a business that  
13 generates electricity for resale to wholesale or retail customers, that consumes natural gas  
14 during the pursuit of its private or commercial purposes.

15 1.14. "Franchise" shall mean this Ordinance, and all rights and obligations  
16 established herein.

17 1.15. "Gas" shall mean natural gas and any synthetic gas distributed by the  
18 Company through its Distribution System.

19 1.16. "Gross Revenues" shall mean all revenue derived or received, directly or  
20 indirectly, from the sale of gas to all classes of customers and consumers (excluding gas  
21 sold to another gas utility in the City for resale to its customers within the City) within  
22 the corporate limits of the City.

23 (1) "Gross Revenues" shall include:

- 24 (a) revenues derived from the following 'miscellaneous charges':  
25 i. charges to connect, disconnect, or reconnect gas within the  
26 City;  
27 ii. charges to handle returned checks from consumers within the  
28 City;  
29 iii. such other service charges and charges as may, from time to  
30 time, be authorized in the rates and charges on file with the  
31 City;
- 32 (b) receipts from any non-utility or non-regulated services or products;  
33 (c) gross receipts from gas sales and gross receipts from gas  
34 transportation;  
35 (d) all revenues derived by the Company from the transportation of  
36 Transport Gas through the Company's Distribution System within the  
37 City to end users located within the City (excluding any gas  
38 transported to another gas utility in the City for resale to its customers  
39 within City);  
40 (e) the value of gas transported by the Company for Transport Customers  
41 that are not public entities, as herein defined, through the System of  
42 the Company located in the City's Public Rights-of-Way ("Third

1 Party Sales”) (excluding the value of any gas transported to another  
2 gas utility in the City for resale to its customers with the City), with  
3 the value of such gas to be established by utilizing either the purchase  
4 price of the Transport gas as reported to the Company by its Transport  
5 customers that are not public entities, or 110% of the Houston Ship  
6 Channel Index of prices for large packages of gas published each  
7 month in *Inside FERC’s Gas Market* (or a successor publication or  
8 another publication agreed upon by the City and Company) as  
9 reasonably near the time that the transportation service is performed;  
10 and

11 (f) receipts from sales of materials, appliances or equipment.

12 (2) “Gross revenues” shall not include:

13 (a) the revenue of any person including, without limitation, an Affiliate,  
14 to the extent that such revenue is also included in Gross Revenues of  
15 the Company;

16 (b) sales taxes;

17 (c) any interest income earned by the Company;

18 (d) all monies received from the lease or sale of real or personal property,  
19 provided, however, that this exclusion does not apply to the lease of  
20 facilities within the City’s public rights-of-way;

21 (e) receipts for maintenance of appliances, machinery or equipment;

22 (f) receipts for compensation for damage to the Company’s property;

23 (g) receipts for the generation of electricity;

24 (h) contributions in aid of construction; and

25 (i) revenues billed but not ultimately collected or received by the

26 Company.

27 1.16. “Public Easement” shall mean those public easements held, owned or  
28 controlled by the City, the terms, conditions or limitations upon which are not  
29 inconsistent with the construction or maintenance of a natural gas distribution system.

30 1.17. “Public Entity” shall mean any political subdivision of the State of Texas,  
31 any governmental office or agency, or any state supported college or university.

32 1.18. “Service Line” shall mean lines connected at or nearly at right angles to the  
33 Company’s mains and used to convey gas therefrom to the property line of customers  
34 and/or consumers.

35 1.19. “Sidewalk” is that portion of a street which is not improved and maintained  
36 for vehicular travel.

37 1.20. “Street” or “Alley” shall mean a publicly dedicated or maintained right-of-  
38 way, a portion of which is open to use by the public for vehicular travel.

39 1.21. “Unmetered Gas” shall mean that gas being moved under pressure from the  
40 Company’s main lines to the customers’ and/or consumers’ meter.

41 1.22. “Transport gas” or “transported gas” shall mean gas owned or controlled by  
42 a user or its designee (i.e., gas that is purchased or otherwise acquired by an end user

1 from someone other than the Company) and delivered by such user or its designee to the  
2 Company at a point on the Company's Distribution System, such point of delivery to be  
3 defined by the Company, and carried, delivered or transported through the Company's  
4 system at a point of redelivery in the City by the Company to the user, for a fee. The  
5 terms and conditions of the transportation arrangement, including but not limited to the  
6 delivery point(s) of redelivery, measurement and location of title transfer, shall be as set  
7 forth in the contract entered into between the Company and the end user and/or the  
8 Company's transportation tariffs on file with the Railroad Commission of Texas or other  
9 appropriate regulatory authority.

10  
11 **SECTION 2.**      **Granting of Franchise.**

12  
13        2.1. There is hereby granted to the Company a non-exclusive Franchise to  
14 maintain, construct, equip, extend, alter and otherwise establish and operate in the City,  
15 as now or hereafter constituted, works, systems, plants, lines and all related facilities  
16 (including those now in service) necessary or appropriate to sell, manufacture and store,  
17 distribute, transport, convey or otherwise conduct, serve, supply and furnish the  
18 inhabitants of the City and others, and to the City, whenever the City may desire to  
19 contract therefore, gas for light, fuel, power, heat and any and all other useful purposes,  
20 and the said Company is hereby granted passage, right-of-way in, under, along and  
21 across, the right to occupy and use in any and all lawful way during the life of this  
22 Franchise any and all streets, avenues, public easements, rights-of-way, alleys, highways,  
23 sidewalks and bridges, of the City, beneath the surface of the same, as said streets,  
24 avenues, public easements, rights-of-ways, alleys, highways, sidewalks, and bridges of  
25 the City, now or may hereafter exist, and lawful purpose as herein mentioned.

26        2.2. The Company shall be allowed to operate and maintain all lines existing on the  
27 effective date of this Franchise within City Parks, or then existing on land hereinafter  
28 designated or used as a City Park, but shall not undertake a major replacement of such  
29 lines or lay new lines within said City Park. In the event that the Company has no  
30 feasible and prudent alternative to laying a new line or replacing a line which avoids a  
31 City Park, and the cost associated therewith exceeds the cost of laying said line in whole  
32 or in part within a City Park by 15% or more, then the Company may directly petition the  
33 City Council for permission to cross City Park lands. The petition must include the  
34 Company's grounds for its assertion that there is no prudent or reasonable alternative to  
35 replacing or laying a line in a City Park. Within ninety (90) days of the filing of said  
36 petition, the City Council shall, in accordance with applicable law, including without  
37 limitation, Texas Parks and Wildlife Code Chapter 26, either permit the Company to use  
38 City Park land, or authorize the Company to, immediately upon completion of such  
39 project, adjust its rates for gas service to permit recovery of such total excess costs plus  
40 applicable financing charges at the then current prime rate over a period of three (3)  
41 years, by surcharge.

42        2.3. The construction, maintenance, and operation of the Company's Distribution

1 System and property of the Company subject to this Franchise shall be subject to  
2 ordinances and regulations passed or approved by the City Council, to the extent that  
3 such ordinances and regulations are not in conflict with the laws of the United States, the  
4 State of Texas, or the orders, rules or regulations of the Railroad Commission of Texas or  
5 other regulatory authority where such authorities have pre-emptive jurisdiction over the  
6 subject matter of such City ordinances or regulations.

7 2.4. The initial term of this Franchise shall expire ten (10) years from the effective  
8 date of this Franchise Ordinance, and shall include any period between November 17,  
9 2006 and the effective date of this Franchise Ordinance. The Company agrees to provide,  
10 no less than one (1) year before the expiration of the initial term, written notice of its  
11 intent to renew this Franchise for the second ten (10) year term. At the end of the initial  
12 ten (10) year term, the term shall be automatically renewed for one additional ten (10)  
13 year term, unless:

- 14 (a) the Company is in material default under the terms of this Franchise  
15 Ordinance and written notice is given to the Company by the City; or
- 16 (b) written notice of intent to terminate this Franchise at the expiration of the  
17 initial term is given to the City by the Company; or
- 18 (c) written notice of intent to renegotiate this Franchise at the expiration of the  
19 initial term is given to the Company by the City.

20 2.4.1. Written notices specified in Section 2.4, above, must be provided one (1)  
21 year before the expiration of the initial term. The notice shall specify either the desire to  
22 renegotiate or the desire to terminate this Franchise, in which event this Franchise shall  
23 either be renegotiated or terminated at the end of the initial term. After renegotiation, this  
24 Franchise may be extended for an additional ten (10) year term, which will include ten  
25 (10) years from the date of the expiration of the initial term. The party that has been  
26 provided notice of its intent to seek to renegotiate the terms of this Franchise may  
27 withdraw its request prior to the expiration of the initial term of the Franchise, in which  
28 event the Franchise shall be renewed automatically.

29 2.5. (A)(1) The Company shall not transfer this Franchise as part of a sale of stock or  
30 assets involving the Company and some or all of its divisions and subsidiaries without the  
31 written approval of the Council expressed by ordinance, and such approval shall not be  
32 unreasonably withheld.

33 (2) The Council may revoke this Franchise if the Company sells, transfers, conveys  
34 or otherwise disposes of its rights or interests under this Franchise, or attempts to do so,  
35 without the Council's prior written consent. All rights and interests of the Company shall  
36 cease if this Franchise is revoked.

37 (3) A transfer in violation of this section is void.

38 (4) The Company may not assign this Franchise to evade fee payment.

39 (B) In the event the Company expresses its intent by letter or contract to sell its  
40 Distribution System located within the City of Austin, separate and apart from the other  
41 assets of the Company, then the City shall have, prior to the completion of such sale of  
42 the Company's Distribution System, ninety (90) days to provide notice to the Company

1 of its intent to exercise its option to commence purchasing the Company's Austin  
2 Distribution System in the manner provided in Section 18 of this Franchise. The  
3 Company shall provide the City with any information about the transferee of its  
4 Distribution System that is within its possession within seven (7) consecutive days of a  
5 written request from the City. If at the end of ninety (90) days the City has not notified  
6 the Company of its intent to exercise its option to purchase the Company's Distribution  
7 System, the Company may proceed with its negotiations to transfer its Distribution  
8 System. The Company agrees that no transfer of its Distribution System to any transferee  
9 shall be completed prior to the City's approval of the transfer of the Franchise to a  
10 transferee.

11 2.6. The separation of the utility and non-utility properties of the Company into  
12 separate business organizations shall not operate to trigger the requirements of this  
13 section.

14  
15 **SECTION 3.**      **Acceptance by Company and Effective Date.**  
16

17 3.1. This Franchise shall be accepted by the Company in writing, which  
18 acceptance shall be filed with the City within sixty (60) days after the passage of this  
19 Ordinance by the City Council, and when so accepted this Ordinance shall be a contract  
20 duly executed by and between the City and the Company.

21 3.2. The City, by the granting of this Franchise, does not surrender or to any extent  
22 lose, waive, imperil or lessen the lawful powers and rights now or hereinafter vested in  
23 the City under the Constitution and Statutes of the State of Texas and under the Charter  
24 of the City to regulate the rates for services of the Company; and the Company, by its  
25 acceptance of this Franchise, agrees that all such lawful regulatory power and rights as  
26 the same may from time to time be vested in the City shall be in full force and effect and  
27 subject to the exercise thereof by the City at any time and from time to time.  
28

29 **SECTION 4.**      **Service.**  
30

31 4.1. Service shall be provided by means of the use of streets, alleys, Public  
32 Easements, and other public rights-of-way. If additional Public Easements are necessary,  
33 they shall be the responsibility of the property owner requesting such service. All future  
34 locations shall be in a space designated by the City. The Company shall not place its  
35 facilities where the same will interfere with any existing cable television, electric, water,  
36 street lights, fire lanes or communications lines, or obstruct or hinder in any manner the  
37 various utilities serving the residents of the City.

38 4.2. The Company shall, as specified in its "Rules of Service," as are now, or as  
39 shall in the future be approved by the City Council, or other regulatory authority having  
40 jurisdiction, furnish service without unreasonable discrimination to all areas of the City.  
41 The Company shall not deny service, or otherwise discriminate against applicants for  
42 service, customers or consumers on the basis of race, religion, national origin, sex or

1 sexual orientation. The Company, and its successors and assigns, shall have the right to  
2 adopt and enforce Rules of Service hereunder not inconsistent with the law of this  
3 Franchise Ordinance.

4 4.3. The City may require the Company to maintain a Termination of Service  
5 Policy in its Rules of Service that is identical to or consistent with that applied to  
6 similarly situated City utility customers. The City shall, commensurate with approval of  
7 any such change in the Company's Rules of Service, provide for the recovery of the  
8 prospective cost impact associated with the change or changes.

9 4.4. The Company shall maintain its property and equipment in good order and  
10 condition consistent with the needs of the service to be rendered therefrom, but may not  
11 be compelled to extend its facilities beyond the consumer's property line. It is  
12 recognized that the Company shall retain full title in and right to its personal property  
13 whether or not same is incorporated in real estate. The Company shall, at its own cost  
14 and without expense to any of its customers or prospective customers wherever  
15 permanent improvements are located on the premises of such current or prospective  
16 customer and/or consumer, construct and maintain a service line of proper size and  
17 capacity from its main to the property line of each current or prospective customer and/or  
18 consumer. The Company shall in every instance install all necessary lines moving  
19 unmetered gas.

20 4.5. The Company's system and appurtenances shall be located, installed and  
21 maintained so that, to the extent reasonably practicable, the facilities do not unreasonably  
22 interfere with any improvements the City may deem proper to make, or unnecessarily  
23 obstruct the free use of the streets, alleys, bridges, Public Easements or public property.

24 4.6. The City Council may, in its discretion, pursuant to the authority of the City  
25 Charter, require a management audit of the Company's operations in the City. The costs  
26 of such audit shall be borne by the Company but recoverable through its rates.  
27 **[Additional language is forthcoming following the gas conservation program  
28 review.]**

29 4.7. The Company shall actively support the conservation of natural gas by  
30 designing, implementing, monitoring, and evaluating such conservation programs. The  
31 extent of the Company's specific participation in the conservation of natural gas shall be  
32 determined by Ordinances that the Council may adopt, from time to time, during the term  
33 of this Franchise. The Company shall work with the City to coordinate conservation  
34 programs in a manner which will avoid unnecessary duplication and will enhance  
35 benefits to the Community.

36  
37 **SECTION 5. Use of Streets and Public Easements.**

38  
39 5.1. The Company is hereby authorized, licensed and empowered to do any and all  
40 things necessary and proper to be done and performed in executing the powers and  
41 utilizing the privileges herein mentioned and granted by this Franchise, provided the  
42 same do not conflict with existing water pipes, sewers, electric power lines, telephone

1 lines, cable television lines and other authorized installations, and provided that all work  
2 done in said streets, avenues, Public Easements, Rights-of-Way, alleys, highways,  
3 sidewalks, and bridges by the Company shall be done with the utmost diligence and  
4 without unnecessary inconvenience to the public or individuals. Further, the Company's  
5 use of the foregoing shall be in accordance with all City Ordinances and the "Standard  
6 Specifications for Cuts in Public Rights-of-Way."

7 5.2. The mainlines of the Company shall be laid in alleys, streets, and avenues,  
8 and other Public Easements, and when in streets and avenues, shall be laid parallel with  
9 the curb line thereof, or in such locations as shall be most practical. The Company's main  
10 lines shall be installed or replaced at depths which comply with all applicable state and  
11 federal rules and regulations establishing minimum safety standards for the design,  
12 construction, maintenance and operation of pipelines, provided, however, that in no case  
13 shall any main be laid less than 18 inches below the established street grade, without  
14 permission of the Director of Public Works.

15 5.3. When the Company shall desire to lay any mains hereunder, and before  
16 commencing its construction work, it shall submit to the Director of Public Works or  
17 other proper authority an application for permit, and a map or plan showing the streets,  
18 avenues, alleys, and other Public Easements wherein it proposes to construct its facilities.  
19 The Director of Public Works or other proper authority, shall respond in writing to the  
20 Company within ten (10) calendar days of the Company's submission either approving or  
21 rejecting the plan and if a rejection, listing the reasons for such rejection. Actual  
22 approval by the Director of Public Works or other proper authority shall constitute a  
23 permit to the Company for the opening of all of the streets, avenues, alleys and other  
24 public places shown on the map or plan, and for the construction or laying of the  
25 mainlines and other facilities or equipment by the Company. Provided, however, that it  
26 shall not be necessary for the Company to secure a permit for the laying of service lines  
27 from the mainline pipes of the Company to its customers and/or consumers. Nor shall the  
28 Company be required to secure a permit in advance of excavation in the event of an  
29 emergency, as defined herein, provided that the Company shall file with the Director of  
30 Public Works no later than ten (10) days after the last day of such an emergency, the  
31 information that the Company would have been required to pre-file had there not been an  
32 emergency and detailed information that describes the circumstances of said emergency.

33 5.4. In furtherance of the public interest in safety, health and public welfare and to  
34 facilitate the safe management of public right of way, the construction, expansion,  
35 reconstruction, excavation, use, maintenance and operation of the Company's  
36 Distribution System and property is subject to all generally applicable City requirements.  
37 In addition to any other City requirements, the Company shall provide the City's Office  
38 of Right of Way Management, or such other officials as the City may designate  
39 construction plans and maps showing the routing of any new construction and  
40 construction plans, forty- five (45) days prior to the commencement of construction  
41 which involves an alteration to the surface or beneath the surface of the public right-of-  
42 way, to the extent generally required. The Company shall not begin construction until the

1 plans and drawings have been approved in writing by the Office of Right of Way  
2 Management; this approval shall not be unreasonably delayed. The Company shall  
3 participate in the Austin Utility Location Coordination Committee ("AULCC") meetings  
4 and coordinate new construction with the AULCC. The Company's facilities shall bear  
5 the identification marks established by the AULCC if the facilities are installed after the  
6 AULCC establishes identification marks.

7 5.5. In the event of a conflict between the provisions of this Section 5 and those of  
8 City Code Chapter 14-11 or other ordinance of general applicability that regulates the use  
9 of City public rights-of-way, the provisions of the City Code shall govern.

10  
11 **SECTION 6. Work by the City and Others.**

12  
13 6.1. City reserves the right to lay, and permit to be laid, sewer, cable television,  
14 water, telephone and other pipelines, cables and conduits, and to perform and permit to  
15 be performed any underground or overhead work that may be necessary or proper in,  
16 across, along, over, or under any street, alley, highway, Public Easement, or public place  
17 occupied by the Company. The City shall be liable to the Company only for any damage  
18 to the facilities of the Company, the producing cause of which is the negligence of the  
19 City or its employees.

20 6.2 If the City requires the Company to adapt or conform its Distribution System,  
21 or in any way alter, relocate or change its property to enable any person, firm, corporation  
22 or entity (whether public or private), other than the City, to use the public ways, the  
23 Company shall be entitled to reimbursement from the person, firm, corporation or entity  
24 desiring or occasioning such change for any and all loss, cost or expense occasioned  
25 thereby.

26  
27 **SECTION 7. Changes for Governmental Purposes.**

28  
29 7.1. If, during the period of this Franchise, the City shall elect to alter or change  
30 the grade or alignment of any street, alley or other Public Easement, or any water pipe,  
31 wastewater pipe, or any overhead or underground structure within the corporate limits or  
32 the extraterritorial jurisdiction of the City, so as to conflict with the facilities of the  
33 Company, the Company shall remove or relocate, as necessary, all of its facilities at its  
34 own expense. Schedules for this work shall be developed by designated representatives of  
35 the Company and the City. If such representatives cannot agree on the schedule, the City  
36 Manager, after consultation with the Company, shall establish a schedule. This schedule  
37 shall provide for a minimum of thirty (30) days to exist between the time the schedule is  
38 furnished to the Company and the time that any specific work to be done by the Company  
39 covered in the schedule is to begin.

40 7.2. Whenever any such project is funded, in whole or in part, with federal or state  
41 highway monies, if the federal or state government provides compensation for utility  
42 adjustments, the City shall request that compensation be provided to the Company by the

1 funding authority. If the City receives such requested utility adjustment compensation, it  
2 shall deliver same to the Company.

3 7.3. The City shall allow in any rate-setting proceeding, or shall support in any  
4 appellate proceeding, as a reasonable and necessary cost, amounts equal to all of the  
5 capital facilities in the city, county and state capital improvement projects generally  
6 affecting the City incurred or budgeted by the Company from the end of the test period  
7 through the twelve (12) months after new rates are expected to be set, as known and  
8 measurable changes to the Company's rate base and cost of service. The Company's  
9 reserve for depreciation shall be adjusted by an amount equal to deprecation on such  
10 increment of capital costs for one-half of the known and measurable change period. The  
11 Company in the alternative and at its sole option may choose to accept an addition to the  
12 Company's rate base equal to two percent (2%) of the cumulative city, county, and state  
13 capital improvement budgets affecting the Austin area. Either option shall be accepted,  
14 adopted and otherwise supported by the City as meeting the Company's burden of proof  
15 in support of such known and measurable changes.

16  
17 **SECTION 8. Company Rules and Regulations, Jurisdiction.**

18  
19 8.1. The Company and its successors and assigns shall have the right to adopt and  
20 enforce Rules of Service for service hereunder not inconsistent with the law or this  
21 Franchise, and shall be subject to the original jurisdiction of the City or other regulatory  
22 authorities having jurisdiction from time to time.

23 8.2. This Franchise shall be governed in accordance with and construed by the  
24 laws of the State of Texas. If there is a dispute between the City and the Company on  
25 any issue arising under this Franchise Ordinance or the operation of the Franchise created  
26 thereunder, other than where an appeal is subject to the Texas Gas Utility Regulatory Act  
27 or subsequent regulatory authority, as it may be amended from time to time, the parties  
28 agree that trial of such action shall be vested exclusively in the Travis County State  
29 District Courts or in the United States District Court for the Western District of Texas.

30  
31 **SECTION 9. Curtailments.**

32  
33 **[Additional language is forthcoming, pending recommendations from the City's  
34 Management Audit.]**

35  
36 9.1. The Company agrees to actively seek to provide the best mix of gas supply at  
37 the lowest prices consistent with its duty to provide safe and reliable services to its  
38 customers. The Company shall make an annual report to the City of its gas supply  
39 activities relating to Austin, and in addition shall provide such a report upon the  
40 circumstances in which it is required to undergo a management audit as set out in this  
41 Franchise.

42 9.2. The Company shall exercise its best efforts under reasonable terms and

1 conditions, to maintain an adequate supply of natural gas to meet the requirements of  
2 residential consumers, hospitals and essential governmental services within the municipal  
3 limits of the City of Austin.

4 9.3. The Company's undertakings shall be subject to its ability, by use of due  
5 diligence and normal business methods, to obtain and place in service the necessary  
6 materials and facilities. Moreover, the Company shall be excused from failure or delay in  
7 performing such obligations if and to the extent occasioned by an act of God, fire,  
8 explosion, flood, act of a public enemy, contagion or contamination hazardous to human  
9 life or health, legal restraints, labor difficulties, material shortages, interruption or  
10 deficiency of gas supply not attributable to default of the Company or, without  
11 limitations, any other cause or combination of causes not reasonably within the  
12 Company's ability to anticipate or control. The Company shall notify the City promptly  
13 and in no case less than thirty (30) days of its intent to utilize this provision of this  
14 Franchise. In any case of shortage of gas supply due to any cause where the Company,  
15 by reason thereof, is unable to furnish gas for all purposes, preference shall be as  
16 specified in the curtailment procedure set forth in its Rules of Service.

17  
18 **SECTION 10. Annexations by City.**

19  
20 The City shall notify the Company in writing of the annexation of any new  
21 territory into the city limits of the City. Upon receipt of notice of annexation from the  
22 City, the Company shall have sixty (60) days to begin collecting and paying the  
23 Franchise Fee for any revenues received from the Company's customers and/or  
24 consumers residing in the newly annexed territories.

25  
26 **SECTION 11. Fees, Rates.**

27  
28 **[The City may propose an alternate methodology for the calculation of the**  
29 **Franchise Fee.]**

30  
31 11.1. Since the streets, rights-of-way, and Public Easements to be used by the  
32 Company in the operation of its system within the boundaries of the City are valuable  
33 public properties acquired and maintained by the City at great expense to its taxpayers,  
34 and since the grant to the Company of the use of said streets, rights-of-way, and Public  
35 Easements is a valuable property right without which the Company would be required to  
36 invest substantial capital in right-of-way costs and acquisitions, and since the City will  
37 incur costs in regulating and administering the Franchise, the Company shall, throughout  
38 the term of this Franchise, pay the City the aggregate sum of five percent (5%) of the  
39 Company's total gross revenues (exclusive of the Texas Limited Sales Tax), collected for  
40 gas utility service to consumers within the corporate limits of the City under the  
41 Company's rates, effective from time to time, excepting therefrom, however, the gross  
42 receipts from gas sold to the City for its own use.

1 11.2. The Franchise Fee shall be paid quarterly to the City on or before the 15<sup>th</sup>  
2 day of the second month following the end of the quarterly period for which said  
3 payment is due. The Franchise Fee payment shall be made via electronic funds transfer.  
4 At the time said payment is made, the Company shall deliver to the City's Office of  
5 Telecommunications and Regulatory Affairs or successor in function, a summary  
6 statement indicating the derivation and calculation of such electronic funds transfer  
7 payment. For purposes of determining such fee, the books of the Company shall at all  
8 reasonable times be subject to inspection by the duly authorized representatives of the  
9 City, subject to the City providing twenty (20) days written notice to the Company of its  
10 intent to conduct such inspection. The inspection and audit shall be limited to the three  
11 (3) years immediately preceding the date of the written notice. The expense of all audits  
12 and reviews of all Company records for the purpose of the operation of this Franchise  
13 shall be paid by the Company and recovered in tariff on file for this Franchise.

14 11.2.1 In the event any quarterly payment is made after 5:00 p.m. on the date due,  
15 the Company shall pay to the City a late payment charge of the greater of:

16 (a) \$100, or

17 (b) Simple interest at 10% annual percentage rate of the total amount past  
18 due.

19 11.3. The Franchise Fee shall be in lieu of any and all other rentals or  
20 compensation or Franchise, license, privilege, instrument, occupation, excise or revenue  
21 taxes or fees and all other exactions or charges (except ad valorem property taxes, permit  
22 fees prescribed by the City's Department of Public Works, special assessments for local  
23 improvements, and such other charges imposed uniformly upon persons, firms or  
24 corporations then engaged in business with the City), or permits upon or relating to the  
25 business, revenue, Franchise, gas lines, installations and systems, conduits, storage tanks,  
26 pipes, fixtures and other facilities of the Company and all other property of the Company  
27 and its activities, or any part thereof, in the City which relate to the operations of the  
28 Company's gas distribution system.

29 11.4. Said Franchise Fee shall accrue to the City only so long as the City, after  
30 notice and the opportunity to cure in the instance of disagreement between the parties,  
31 does not charge, levy, require or collect any other rentals or compensation of franchise,  
32 license, privilege, instrument, occupation, inspection, excise or revenue taxes, fees or  
33 other exactions or charges relating to the operation of the Company's gas Distribution  
34 System in the City as aforesaid.

35 11.5 The Franchise Fees defined in the Franchise Ordinance are a reasonable and  
36 necessary operating expense of Company and may be fully recovered by Company by  
37 collection from its customers in the City, whether asserted retroactively or prospectively,  
38 by revising its rate schedules, assessing an additional charge to the monthly bills of its  
39 customers within the City, adding an additional charge to the Company's purchased gas  
40 adjustment clause for the City or in any legal manner approved by the City.

41 11.6. Company shall be allowed to fund, in the rate base, a reserve account to  
42 provide for an orderly accumulation of funds necessary for payment of the five percent

1 (5%) Franchise Fee specified in Section 11.1.

2 11.7. (A) Each transportation customer of the Company other than a transportation  
3 customer that is a public entity as herein defined, shall disclose to the Company the  
4 purchase price of said gas. Should the transportation customer fail or refuse to disclose  
5 or furnish such purchase price to Company, Company shall establish same by utilizing  
6 110% of the Houston Ship Channel Index of prices for large packages of gas published  
7 each month in *Inside FERC's Gas Market Report* (or a successor publication or another  
8 publication agreed upon by the City and Company) for the period of time the  
9 transportation service is performed.

10 (B) The Company shall use all due diligence in collecting from customers any and  
11 all fees required by this Franchise agreement, but shall not be responsible for paying  
12 same to City if the Company's customer refuses to pay the fee imposed on the purchase  
13 price of the gas transported, and remains delinquent in payment of such fee for a period  
14 greater than thirty days. The Company shall be responsible for the uncollected fee on any  
15 gas thereafter transported through the rights of way of the City to the Company's  
16 transportation customer, but in no event shall the customer be relieved.

17 11.8. (A) The City Council hereby expressly reserves the right, power, and  
18 authority to fully regulate and fix the rates and charges for the services of the Company to  
19 its consumers as provided by State law and the City Charter.

20 (B) The Company may from time to time propose changes in its general rates by  
21 filing an application with the City Secretary for the consideration of the City Council.  
22 Within a reasonable time consistent with law, the City Council shall afford the Company  
23 a fair hearing with reference to the application and shall either approve or disapprove the  
24 proposed changes or make such order as may be reasonable.

25 (C) In order to ascertain any and all facts, the City Council or its designate shall  
26 have full power and authority to inspect, or cause to be inspected, the books of the  
27 Company, and to inventory and appraise, or cause to be inventoried, and appraised, the  
28 property of the Company, and to compel the attendance of witnesses and the production  
29 of books and records.

30 (D) The City shall not allow as to rates or services an unreasonable preference or  
31 advantage to anyone within a service classification, nor allow the Company to subject  
32 anyone within a service classification to any unreasonable prejudice or discrimination.  
33 Neither shall the Company grant, directly or indirectly, any rebate, in the form of money  
34 or any other thing of value, to any consumer in order to circumvent the rate schedules  
35 filed with the City pursuant to this Franchise Ordinance.

36 (E) The City Council has authority to require the Company to allocate costs of  
37 facilities, revenues, expenses, taxes, and reserves between the City and other  
38 municipalities or unincorporated areas, consistent with State Law.

39 11.9. The Company agrees that the City may, at any time during the term of this  
40 Agreement, at the expense of the Company, obtain expert assistance and advice in  
41 determining fair, just, and reasonable rates to be charged by the Company to its  
42 consumers in the corporate limits of the City, and in determining the extent to which the

1 Company is complying with the terms and conditions of this Ordinance. The Company  
2 agrees to pay reasonable expenses in connection therewith, or reimburse the City for the  
3 same, which expense the Company shall be entitled to recover through rates and tariffs.

4 11.10. The Company shall file annually with the City's Chief Financial Officer, or  
5 his designate, no later than four (4) months after the end of the Company's fiscal year,  
6 annual audited statements of the Company. The certified public accountant preparing the  
7 statement shall certify that the statement is in accordance with applicable generally  
8 accepted accounting principles.

9  
10 **SECTION 12. Indemnity.**

11  
12 The Company agrees to indemnify, defend, and save harmless the City, its agents,  
13 officers and employees, against and from any and all claims by or on behalf of any  
14 person, firm, corporation, or other entity, arising from the Company's construction,  
15 operation or management of its transmission or Distribution System, or arising from any  
16 act of negligence of the Company, or any of its agents, contractors, servants, employees,  
17 or licenses, including a breach of the Company's obligation under this Franchise  
18 Agreement to provide the City information contained in written reports that is free of  
19 material misrepresentation, and from and against all costs, counsel fees, expenses and  
20 liabilities incurred in or about any such claim or proceeding brought thereon; except that  
21 the indemnity provided for in this paragraph shall not apply to any liability resulting from  
22 the negligence or intentional acts or omissions of the City, its officers and employees.  
23 The City shall promptly notify the Company of any claim or cause of action which may  
24 be asserted against the City relating to or covering any matter against which the Company  
25 has agreed, as set forth above, to indemnify, defend and save harmless the City. The  
26 Company reserves the right, but not the obligation, to employ such attorneys, expert  
27 witnesses and consultants as it deems necessary to defend against the claim or cause of  
28 action. The Company shall have the right to investigate, defend and compromise all  
29 claims referred to herein after conferring with the City's Law Department. It is  
30 understood that it is not the intention of either the City or the Company to create any  
31 liability, right or claim for the benefit of third parties and this franchise ordinance is  
32 intended and shall be construed for the sole benefit of the City and the Company.

33  
34 **SECTION 13. Insurance.**

35  
36 The Company will maintain a level of insurance in consideration of the Company's  
37 obligations and risks undertaken pursuant to this Franchise that is consistent with best  
38 industry practices. Such insurance may be in the form of self-insurance to the extent  
39 permitted by applicable law, under an approved formal plan of self-insurance maintained  
40 by the Company in accordance with sound accounting and risk-management practices. A  
41 current certificate shall be provided to the City. The Company shall be responsible for  
42 paying all self-insurance retention and insurance deductibles associated with the payment

1 of any claim arising from activities conducted under this Franchise.  
2

3 **SECTION 14. Equal Employment Opportunity.**  
4

5 14.1. The Company shall adhere to equal employment practices within the City of  
6 Austin, and to all federal, state and local rules and laws pertaining to discrimination,  
7 equal employment and affirmative action.

8 14.2. The Company shall provide equal employment opportunity to minorities,  
9 women and the physically disabled at all levels and in all phases of operation. In  
10 addition, the Company shall promulgate an affirmative action policy which shall cover, in  
11 addition to employment: training, the granting of internships, purchasing, and the  
12 employment of subcontractors.

13 14.3. Company shall make all reasonable efforts to comply with its affirmative  
14 action commitments.  
15

16 **SECTION 15. Forfeiture and Termination.**  
17

18 15.1. In addition to all other rights and powers retained by the City under this  
19 Franchise or otherwise, the City reserves the right to declare this Franchise forfeited and  
20 to terminate the Franchise and all rights and privileges of the Company hereunder in the  
21 event of a material breach of its terms and conditions. A material breach by the  
22 Company shall include, but shall not be limited to, the following:

23 (A) Failure on more than three (3) occasions to pay the Franchise Fee prescribed  
24 by Section 14 hereof.

25 (B) Failure to materially provide the services provided for in this Franchise  
26 Ordinance;

27 (C) Material misrepresentation of fact in the application for or negotiation of the  
28 Franchise; and

29 (D) Conviction of any director, officer, employee or agent of the Company of the  
30 offense of bribery or fraud connected with or resulting from the awarding of this  
31 Franchise to the Company.

32 15.2. The foregoing shall not constitute a material breach if the violation occurs  
33 without fault of the Company or of its employees or occurs as a result of circumstances  
34 beyond its control. Company shall not be excused by mere economic hardship nor by  
35 malfeasance or the malfeasance of its directors, officers, or employees.

36 15.3. In order for the City to declare a forfeiture, the City shall make a written  
37 demand that the Company comply with any such provision, rule, order, or determination  
38 under or pursuant to this Franchise. If the violation by the Company continues for a  
39 period of forty-five (45) days following such written demand without written proof that  
40 the corrective action has been taken or is being actively and expeditiously pursued to  
41 completion, the Council may take under consideration the issue of termination of the  
42 Franchise. The City shall cause to be served upon the Company, at least twenty (20) days

1 prior to the date of such a Council meeting, a written notice of intent to request such  
2 termination and the time and place of the meeting. Public notice shall be given of the  
3 meeting and issue which the Council is to consider.

4 15.4. The Council shall hear and consider the issue, shall hear any person  
5 interested therein, and shall determine, in its discretion, whether or not any violation by  
6 the Company has occurred.

7 15.5. If the Council shall determine that the violation by the Company was the  
8 fault of the Company and within its control, the Council may declare the Franchise of the  
9 Company forfeited and terminated, or the Council may grant to Company a period of  
10 time for compliance. Nothing herein shall be deemed a waiver of the Company's right to  
11 pursue all available legal remedies.

12  
13 **SECTION 16. Change of Control.**

14  
15 Upon the foreclosure or other judicial sale of all or a substantial part of the  
16 Distribution System within the corporate limits of the City, or upon the leasing of all or a  
17 substantial part of the Distribution System, the Company shall notify the City of such  
18 fact, and such notification shall be treated as a notification that a change in control of the  
19 Company has taken place and the provisions of this Franchise governing the consent of  
20 the Council to such changes in control of the Company shall apply.

21  
22 **SECTION 17. Receivership and Bankruptcy.**

23  
24 17.1. The Council shall have the right to cancel this Franchise one hundred twenty  
25 (120) days after the appointment of a receiver or trustee to take over and conduct the  
26 business of the Company, whether in receivership, reorganization, bankruptcy or other  
27 action in proceeding, whether voluntary or involuntary, unless such receivership or  
28 trusteeship shall have been vacated prior to the expiration of said one hundred twenty  
29 (120) days, or unless;

30 17.2. Within one hundred twenty (120) days after his or her election or  
31 appointment, such receiver or trustee shall have fully complied with all the provisions of  
32 this Franchise and remedied all defaults thereunder; or

33 17.3. Such receiver or trustee, within one hundred twenty (120) days, shall have  
34 executed an Agreement, duly approved by the court having jurisdiction, whereby the  
35 receiver or trustee assumes and agrees to be bound by each and every provision of this  
36 Franchise granted to the Company.

37  
38 **SECTION 18. Purchase.**

39  
40 **[Subject to Revisions]**

41  
42 18.1. The City shall have the option to purchase the Company's Distribution

1 System within the City of Austin.

2 18.2. The following are conditions precedent to the exercise of City's option to  
3 purchase:

4 18.2.1. The City must provide the Company with written notice of the City's  
5 intention to exercise its option to purchase the Company's property devoted to the  
6 Distribution System.

7 18.2.2. Within thirty (30) days after receipt of the notice of intention to exercise its  
8 option, the Company shall make a written offer ("Offer") stating the cash price at which  
9 the Company is willing to close the purchase and sale of the Distribution System., Within  
10 ninety (90) days of the receipt of the Offer, the City must give written notice to the  
11 Company (a) that the Offer is rejected and the appraisal procedures set forth in Section  
12 18.3 are to be initiated, (b) that the City agrees to purchase the Distribution System for  
13 cash at the cash price stated in the Offer, or (c) withdraw its notice of intent to exercise its  
14 purchase option.

15 18.2.3. If the City agrees to purchase the Distribution System at the price  
16 stated in Company's Offer, the parties shall negotiate the terms of a definitive purchase  
17 agreement in good faith. Closing shall take place within thirty days after satisfaction of  
18 all conditions precedent to the sale in the purchase agreement are satisfied, or at such  
19 other time upon which the parties may mutually agree.

20 18.3. Upon initiation of the appraisal procedures set forth in this section, the  
21 Company and the City shall each appoint an appraiser within thirty (30) days after  
22 delivery of the written election for appraisal under Section 18.2. The appraisers shall be  
23 experienced in the evaluation of gas distribution systems, and neither appraiser shall have  
24 worked for either the City or the Company within five (5) years of the date of  
25 appointment or be otherwise disqualified from rendering independent judgment. The  
26 City and the Company shall each immediately provide the name, mailing address and  
27 telephone number of its appointee to the other party. The appointed appraisers shall  
28 agree on the appointment of a third appraiser with like qualifications.

29 18.3.1 Within thirty (30) days after appointment of the third appraiser and after no  
30 less than least fifteen (15) days written notice to the parties, the appraisers shall  
31 commence their determination of the appraisal value of the Distribution System.

32 18.3.2. Within ninety (90) days after the commencement of the appraisal  
33 process, the appraisers shall each file with the City and the Company a written proposed  
34 decision on the appraised value, including detailed written findings explaining the basis  
35 of the proposed valuation. The appraisers shall consider the following in arriving at a fair  
36 market value for the Company's facilities:

37 (A) the book value of the assets constituting the Company's Distribution System  
38 within the City of Austin;

39 (B) the age and condition of the physical plant and equipment;

40 (C) the discounted future revenue stream generated from the customer base; and

41 (D) the remaining useful life of the Company's distribution system within the City  
42 of Austin.

1 18.4. Closing shall be held at a mutually agreeable location one hundred twenty  
2 (120) days after the City's receipt of the Offer ninety (90) days after the final decision of  
3 the appraisers becomes final. At the closing, the City shall pay in the case the cash price  
4 stated in the Offer or the final appraisal value, as appropriate.

5 18.5. The time periods specified in this section may be modified or extended only  
6 by a writing duly authorized and executed by both the City and the Company. Such  
7 authorization shall not be unreasonably withheld, provided that any such request shall be  
8 made in writing and received by the other party within a reasonable time prior to the  
9 expiration of the time period sought to be extended.

10 18.6. In the event the City decides not to purchase the Company's Distribution  
11 System or the City is financially unable to close the purchase of the Company's  
12 Distribution System within the time set forth herein, the City's purchase right shall be  
13 deemed waived and the City shall reimburse the Company for all the Company's costs  
14 and expenses expended in preparing for the purchase transaction.

15  
16 **SECTION 19. Severability.**

17  
18 19.1. If any word, phrase or one or more provisions of this Franchise are held to  
19 be void, voidable, or unenforceable by a court of competent jurisdiction in a final judicial  
20 action, the word(s), phrase(s), or provision(s) are severed from the remaining provisions  
21 of the Franchise. Such a word, phrase, or provision shall not affect the legality, validity,  
22 or constitutionality of the remaining portions of this Franchise. The City and the  
23 Company enter into this Franchise and each of its provisions regardless of any provision  
24 that is held to be illegal, invalid, or unconstitutional, provided, however, that the City and  
25 the Company each reserves the right to terminate the Agreement authorized by this  
26 Franchise Ordinance if any provision set out herein is held to be illegal, invalid or  
27 unconstitutional.

28 19.2. Nothing herein contained shall be construed as granting any exclusive  
29 Franchise or right.

30  
31 **SECTION 20. Interpretation.**

32  
33 The use of captions or headings for the various sections of this Ordinance are for  
34 convenience of parties only and do not reflect the intent of the parties. The rule of  
35 interpretation to resolve ambiguities in a contract against the party drafting such contract  
36 shall not apply to this Franchise.

37  
38 **SECTION 21. Dispute Resolution.**

39  
40 21.1. If a dispute arises out of or related to the Franchise, or the breach thereof, the  
41 parties agree to negotiate prior to prosecuting a suit for damages. However, this section  
42 does not prohibit the filing of a lawsuit to toll the running of a statute of limitations or to

1 seek injunctive relief. Either party may make a written request for a meeting between  
2 representatives of each party within fourteen (14) calendar days after receipt of the  
3 request or such later period as agreed by the parties. Each party shall include, at a  
4 minimum, one (1) senior level individual with decision-making authority regarding the  
5 dispute. The purpose of this and any subsequent meeting is to attempt, in good faith, to  
6 negotiate resolution of the dispute. If within thirty (30) calendar days after such meeting,  
7 the parties have not succeeded in negotiating a resolution of the dispute, they will  
8 proceed directly to mediation as described below. Negotiation may be waived by a  
9 written Agreement signed by both parties, in which event the parties may proceed  
10 directly to mediation as described below.

11 21.2. If the efforts to resolve the dispute through negotiation fail, or the parties  
12 waive the negotiation process, the parties may select, within thirty (30) calendar days, a  
13 mediator trained in mediation skills to assist with resolution of the dispute. Should they  
14 choose this option, the City and the Company agree to act in good faith in the selection of  
15 the mediator and to give consideration to qualified individuals nominated to act as  
16 mediator. Nothing in the Franchise prevents the parties from relying on the skills of a  
17 person who is trained in the subject matter of the dispute or a contract interpretation  
18 expert. If the parties fail to agree on a mediator within thirty (30) calendar days of  
19 initiation of the mediation process, the mediator shall be selected by the Travis County  
20 Dispute Resolution Center (DRC).

21 21.3 The parties agree to participate in mediation in good faith for up to thirty  
22 (30) calendar days from the date of the first mediation session. The City and the  
23 Company will share costs of the mediator selected to mediate the dispute, equally.  
24

25 **PART 2.** In compliance with Article XI (*Franchises and Public Utilities*), Section 3  
26 (*Ordinance Granting Franchise*) of the City Charter, the Company shall bear the expense  
27 of publishing the full text of this ordinance in a newspaper of general circulation in the  
28 City within five days after each of the three readings of this ordinance.

29 **PART 3.** If any of the terms of this ordinance conflict with the City Charter, the terms of  
30 the Charter prevail.

31 **PART 4.** Ordinance No. 86-0918-T is repealed on the effective date of this ordinance.

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**PART 5.** This ordinance takes effect on \_\_\_\_\_, 2006.

**PASSED AND APPROVED**

\_\_\_\_\_, 2006

§  
§  
§

\_\_\_\_\_  
Will Wynn  
Mayor

**APPROVED:**

\_\_\_\_\_  
David Allan Smith  
City Attorney

**ATTEST:**

\_\_\_\_\_  
Shirley A. Gentry  
City Clerk

*DRAFT*